

Position:	Partnerships and Engagement Manager Assisting Communities through Direct Connection (ACDC) Project
Employment Status	Contract – March 2020 – 30 November 2022
Classification:	Social Community Health Care and Disability Services Industry Award, 2010
Responsible to:	CMHA CEO via ACDC Project Manager

Community Mental Health Australia (CMHA) is a coalition of eight peak community mental health organisations from each State and Territory and was established to provide leadership and direction to promote the importance and benefits of community mental health and recovery services across Australia. CMHA provides a unified voice for over 800 community-based, non-government organisations who work with mental health consumers and carers across the nation and who are members of, or affiliated with, the various coalition members. Further information is at <https://cmha.org.au/>

The **Assisting Communities through Direct Connection (ACDC) Project** is a new initiative, funded through an Information, Linkages and Capacity Building (ILC) grant from the National Disability Insurance Agency (NDIA). CMHA is looking to build innovative ways to increase the independence, social and community participation of people who live with a psychosocial disability who are not accessing services. This is a pilot project that will be trialled in all Australian states and territories, and will include partnerships, training and safe door to door services and resources.

CMHA is currently recruiting all roles to deliver and value add to the project.

ILC is about ensuring communities become more accessible and inclusive of people living with a disability. Further information is at <https://www.ndis.gov.au/community/information-linkages-and-capacity-building-ilc>

CMHA is seeking a motivated individual with high standards and a commitment to ensuring a quality, innovative approach is used throughout the project deliverables. Experience within the mental health community sector is a must.

As the Partnerships & Engagement Manager you will be responsible for:

- **Establish and maintain national stakeholder relationships:** Through development and implementation of a project Engagement and Communication Plan
- **Develop and maintain professional standards:** ensuring the reputation and integrity of the public face of the ACDC project and CMHA is maintained; and full engagement with people with lived experience, families and carers, and activities, reflect recovery-oriented practice and trauma-informed care
- **Collaborate** with the ACDC Team members to assist in all areas of the Project implementation and evaluation

This is a Full-Time contract position commencing March 2020 through to project completion in November 2022.

CMHA are seeking an experienced individual who has demonstrated project, Partnership and Engagement experience; excellent oral and written communication skills; the ability to 'innovatively think on their feet and outside the box'; multi-task priorities with exceptional planning and organisation skills; with a high level of self-motivation and attention to detail. You need to be able to work independently and contribute to the team.

Some interstate travel will be required for this role.

If this sounds like you then apply today by sending your resume and a statement addressing the selection criteria below.

ESSENTIAL CRITERIA

1. **Mental Health.** At least 5 years' experience (and relevant qualifications) in the mental health sector, plus experience in leadership roles in the health or workforce education sectors. An equivalent level of knowledge gained through any combination of education, training and mental health experience will be considered.
2. **Communication.** Demonstrated high level written and verbal communication skills including across diverse communities, demonstrated ability to produce effective and accurate written documentation, and implement effective remote conferencing.
3. **Building relationships.** Demonstrated experience and skills in liaison and building meaningful partnerships with a wide range of organisations and stakeholders; demonstrated ability to engage, empower and coordinate ongoing relationships using outstanding interpersonal and communication skills
4. **Facilitation of Groups.** Demonstrated experience facilitating, empowering and supporting groups to achieve outcomes
5. **Valuing diverse communities and contributions.** Demonstrated understanding and valuing of the contemporary roles of people with lived experience of mental illness, their families and carers in the mental health sector; the value and roles of government, the contribution of research and education, and the range of diverse services and service providers in the community
6. **Knowledge and connectedness in the sector.** Demonstrated knowledge and understanding of contemporary issues in mental health services and the mental health community sector in Australia
7. **Delivering change.** Demonstrated ability to implement innovative solutions and manage change and risks within the context of stakeholder accountability
8. **Data literacy.** Experience with data collection, outcome measures for people experiencing a mental health issue and knowledge of data development.

DESIRABLE CRITERIA

1. **Marketing and social media.** Demonstrated experience with a wide range of technology and ability to adapt to the changing needs of an organisation, stakeholder and community expectations.
2. **Management.** Minimum of 3 years relevant management experience including implementation of relevant workplace legislation, develop policy and strategic documentation, and WH&S and quality improvement activities
3. **Development of Materials.** Demonstrated ability to liaise, consult and co-design materials relevant to health/ mental health

Job benefits and perks

Remuneration packaging includes base salary of \$110k, plus super guarantee contribution, FBT salary packaging and entertainment benefits available.

CMHA offers a flexible working environment.

Office located in Northern Sydney Area near public transport

To Apply

Applications close COB on 5th February 2020.

Enquires and additional information about the project and the project plan are available on request to cmhainfo@cmha.org.au

Written application including resume and cover letter addressing the Criteria outlined above are to be addressed to Erika Hewitt email cmhainfo@cmha.org.au

Applications that do not address selection criteria will not be considered.

CMHA promotes diversity and practice equity. Aboriginal and Torres Strait Islander people, people from different cultural backgrounds, LGBTIQ+ people and people living with a disability are strongly encouraged to apply.